On-Structure Deck and Paving Supports
VersiJack® Assembly Instructions (EVJ)

This instruction is a guide for the assembly of the VersiJack on-structure deck and paving support components.

### PARTS/HARDWARE LIST

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<td>VersiJack</td>
<td>2.9”</td>
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<td>VersiJack Spacer Tab 0.15”</td>
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**Tools Required:** No tools are required for assembly. A thin, blunt rod (e.g. allen wrench, awl, etc.) will be needed for disassembly when adding an extension.
STEPS

1) Assembling a VersiJack Pedestal

Your VersiJack may come pre-assembled to the base and if so, simply screw the top to the desired height. If it does not come pre-assembled, screw the top to the base until it seats firmly in the base. Be sure to check that the locking ring is assembled to the threads of the top. Tighten the locking ring clockwise once the desired height is reached.

Once the pedestal is locked in place at the desired height, the Spacer Tab or the Beam Support may be installed depending on the application. If a Top Slope Corrector is required (see Slope Correction), install it before installing the spacer tab. Press the spacer tab or beam support onto the top of the VersiJack.
2) Adding and Extension

You may require one or more Extensions to reach the desired height. To add one or more extensions, the VersiJack pedestal must first be disassembled. To disassemble the pedestal, first loosen the “Locking Ring” and then unscrew the top.

Once the top has reached its maximum extension, align the safety catch hole. Insert a thin, blunt rod through the safety catch hole and exert pressure on it. Then unscrew the top completely from the base.

With the top removed, an Extension can be assembled to the base. Screw the extension into the base then, screw the top onto the extension. In both instances, be certain that the locking ring is in place on the threads before assembly. With the assembly complete, adjust the extension and the top to the overall desired height and tighten the respective locking rings.

As with the basic pedestal, once the extension and top are locked in place at the desired height, the Spacer Tab can be installed. Likewise, if a Top Slope Corrector is required, install it before installing the spacer tab.
3) Removing an Extension

You may find that you need to remove an extension to reduce the overall height of a pedestal. If this is needed, it is very similar to removing the top. First, remove the top. With the top removed, remove the extension from the base. Loosen the locking ring of the extension you wish to remove. Align the safety catch hole and insert a thin, blunt rod through the safety catch hole and exert pressure on it. Unscrew the extension.
4) Slope Correction

You may require slope correction on the pedestal itself. Follow the above assembly procedures for the pedestal, but do not install the spacer tabs. Push the tube of the Top Slope Corrector into the hole in the top of the VersiJack. Turn the slope corrector to the desired angle (required slope). The slope correction (between 0° to 5° of slope) is shown by the yellow arrow alignment in the corresponding window.

Add the Spacer Tab and place the pedestal with the Top Slope Corrector arrow (molded into part) pointing up slope.

When correcting for slope for tall pedestals, slope correction from the bottom may be preferable to correction at the top. Again, installation is straightforward. Snap the bottom slope corrector onto the bottom of the base then, dial the slope indicator arrow to the window of correction desired. Simply turn the pedestal so the slope arrow on the base points down slope.